

# Mid Devon District Council

## Cabinet

Thursday, 29 September 2016 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

A special meeting of the Cabinet is  
proposed for  
Monday 17 October 2016 at 10.00am

Next ordinary meeting  
Thursday 27 October 2016 at 2.15pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr C J Eginton	Leader
Cllr R J Chesterton	Deputy Leader and Planning and Economic Regeneration
Cllr N V Davey	Environment
Cllr P H D Hare-Scott	Finance
Cllr C R Slade	Community Well Being
Cllr Mrs M E Squires	Working Environment and Support Services
Cllr R L Stanley	Housing

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**

To receive any apologies for absence.

2. **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

3. **Minutes of the Previous Meeting** (Pages 5 - 12)

To receive the minutes of the special meeting of 15 September 2016

4. **Environmental Health Fees and Charges** (Pages 13 - 16)

Arising from a report from the Director of Corporate Affairs and Business

Transformation, the Community Policy Development Group had recommended that the revised fees and charges for Environmental Health as set out in appendix 1 of the report be approved.

5. **Introductory Tenancy Policy (update)** *(Pages 17 - 26)*

Arising from a report from the Head of Housing and Property Services, the Homes Group had recommended that the revised Introductory Tenancy Policy be approved.

6. **Aids and Adaptations Policy (update)** *(Pages 27 - 38)*

Arising from a report from the Head of Housing and Property Services, the Homes Group had recommended that the revised Aids and Adaptations Policy be approved.

7. **Service Standards Review** *(Pages 39 - 56)*

Arising from a report of the Head of Housing and Property Services, the Homes Policy Development Group had recommended that the revised Service Standards be approved

8. **Building Control** *(Pages 57 - 60)*

To receive a report of the Head of Planning and Regeneration regarding joint working with North Devon Council in the Building Control Service.

9. **Waste Storage Supplementary Planning Document** *(Pages 61 - 80)*

To receive a report of the Head of Planning and Regeneration requesting approval to publish the draft Supplementary Planning Document for public consultation.

10. **Statement of Community Involvement** *(Pages 81 - 116)*

To receive a report of the Head of Planning and Regeneration requesting approval of the document for recommendation to Council.

11. **Shared Waste Savings Agreement with Devon County Council** *(Pages 117 - 120)*

Report of the Director of Finance, Assets and Resources requesting consideration of a shared savings partnership agreement and a future position on waste transfer stations.

12. **Financial Monitoring** *(Pages 121 - 138)*

Report of the Director of Finance, Assets and Resources presenting a financial update in respect of the income and expenditure so far in the year.

13. **Performance and Risk - Quarter 1** (Pages 139 - 166)

To receive a report of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for 2016-17 as well as providing an update on the key business risks.

14. **Schedule of Meetings 2017/18** (Pages 167 - 168)

To consider the attached schedule of meetings (for Council approval) for the 2017/18 municipal year.

15. **Notification of Key Decisions** (Pages 169 - 184)

To note the rolling plan containing key decisions.

**Stephen Walford**

Chief Executive

Wednesday, 21 September 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229  
E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.